1. Dr. Gilcrease intro.
2. Meeting time
   1. Alternate officer and general meetings
      1. officer meetings in CBE 208
      2. classroom (113?) for general meetings or 303/304 starting next week
         1. collect dues ($10, $5 per semester)
   2. Aaron in charge of posters in chem building (welcome freshmen)
      1. Have Linda send an email as well to the department
   3. Travis check the cabinet for pop from last year for meeting
   4. Ask Kayla about the amount of pop and pizza amount
   5. Promote SAIChE
      1. Find school and password is SDSMTstudent
3. Student org. fair (11-2)
   1. Come when available
   2. A sign-up sheet
   3. Have teachers say something in class?
   4. Handout that describes AIChE- give to Aaron
4. National conference deadline Sept. 16 for early registration
   1. Meet soon to figure out how many will go
      1. Kati figure out transportation (ask Linda)
5. Adopt a highway
   1. Find an earlier date?
   2. Give more heads up, possibly at the first meeting?
6. Speakers
   1. Daryl Sawyer for career fair (sooner rather than later)- Sept. 27 is fair
   2. Aaron, Kati and Yuiry give presentations about internships/co-ops (fillers)- before career fair to encourage interviews
   3. Have a company talk?
      1. Companies on Gold Mine
         1. Kati can get the list
         2. Ask for sponsorships for regional conference as well
      2. Meet at night? Will want to the night before the fair…
      3. Don’t want to play with favorites, so either before interviews or days before fair
      4. ADM contacted Yuiry
      5. Multiple companies give a short speech at one meeting?
7. Regional Conference
   1. Banquet in Surbeck or hotel
      1. Holiday Inn by Civic Center
         1. Still need price information (maybe Radassin instead?)
            1. Depends on sponsors
   2. ChemE car race in Civic Center
   3. Checked with schools about Spring Break, tests, etc.
      1. Tentative date March 30-April 1, March 23-25 as back-up (no Civic Center)
         1. Gym would need tarp for ChemE car
   4. Want to show other schools our campus
      1. Poster competition
      2. Tour at start of conference
      3. Workshops
         1. Classroom building
      4. Registration
      5. Jeopardy
      6. Lunch?
   5. Need speakers , sub-committees, and sponsors
      1. Fundraising committee
      2. Speaker coordinator
         1. Get them and confirm attendance
      3. Jeopardy/mixer committee
      4. ChemE car
         1. No conflict with people in ChemE car helping with the committee
            1. Most other schools combine AIChE and ChemE car
            2. Just not someone working on the car at the conference
   6. Enforce rules for ChemE cars
      1. Have more ChemE car participants in AIChE
8. Fall picnic?
   1. Before conference
   2. Usually in the first month
   3. Tour of ops lab for freshmen?
   4. Friday night
      1. Sept. 16th at 5pm in the courtyard
         1. Reserve 113 in case of bad weather
         2. Burgers and hot dogs, have people bring the rest
            1. Freshmen: bring yourself
            2. Sophomore:
            3. Junior:
            4. Senior:
            5. AIChE: meat
            6. Faculty:
         3. Buy a grill?
9. Dr. Gilcrease has a class field trip that we can tag along on
   1. Cargill north of Omaha, NE would be first place he’s looking at